

The Before-You-Move Checklist

- Hire the movers. Retain a reliable moving company as early as possible. Be clear about your needs and expectations, and make sure you understand the company's policies.
- Take a room-by-room inventory of your home. This list will help you when it's time to pack.
- Organize your belongings. Clean and sort your possessions and set aside unwanted items for a garage sale, your favorite charity or the garbage pickup.
- Arrange for the shut-off or transfer of your phone and other utilities.
- Contact your bank and transfer the contents of your safe deposit box to a bank closer to your new home.
- Complete the change-of-address kit at your post office.
- Give your friends and relatives your new address and phone number.
- Obtain copies of all medical and dental records, school transcripts and birth certificates.

Packing Tips

- Label contents on the outside of each box and indicate where it will go in your new home.
- Write FRAGILE in large, legible letters on boxes that contain breakable and/or valuable items.
- Pack all breakables and liquids separately.
- Seal all medicines and other containers to prevent leaking and move them in leak-proof bags or containers.
- To conserve space, fill drawers with light items such as shirts, underwear, blankets, pillowcases, etc.
- Transport your plants and pets personally, if possible. Make sure pets are kept in a well-ventilated cage.
- Hard-to-replace or extremely valuable items such as jewelry, documents or artwork should also remain under your personal supervision.

This Council of Residential Specialists (CRS) information provided by:

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